

Truth Baptist Church Glory Nursery

Information on Admission to K1 Classes in the 2022/23 School Year

A. Methods of application

1. Hand in application form by hand/mail (For new students or transfer students)

Please send us the documents listed below with a recent photo of the applicant:

- a. A copy of the child's birth certificate (If the child was not born in Hong Kong, please also send us the Verification of Right of Abode in Hong Kong).
- b. Two self-addressed stamped envelopes. Put a \$2.00 postage stamp on each envelope (If it is not a local mail, please put on sufficient postage). Also write your mailing address and applicant's Chinese name on the front of the envelope.
- c. Application fee: HKD\$40 (**The application fee is non-refundable**). Applicants can pay by cheque, cash or bank in to the Hang Seng Bank: "Truth Baptist Church Glory Nursery" (a/c: 259-228989-668). Write applicant's name and date of birth on the **original deposit slip**.
- d. Applicants might submit their application by mail or in-person.

2. Apply online (For new students)

B. Application for the "2022/23 Registration Certificate for Kindergarten Admission" or "Kindergarten Admission Permit"

1. Education Bureau (EDB) is implementing the Kindergarten Education Scheme. Under the Scheme, EDB will use the "Registration Certificate for Kindergarten Admission" as the document for registration in the 2022/23 school year.
2. Parents are required to submit an application for the "2022/23 Registration Certificate for Kindergarten Admission" (hereafter referred as "2022/23 RC") or "Kindergarten Admission Permit" to EDB from September to November 2021. The "2022/23 RC" will be open for applications in September 2021 and EDB will announce and upload the details of application onto EDB's website in due course.

C. Interview Arrangement

1. The kindergarten will arrange interviews for applicants.
2. Interviews will be informed by post or email.
3. Group and/or individual interviews will be arranged.
4. Parents should accompany their children for the interview.

Admission Criteria

1. Interview performance
2. Parents agree with the kindergarten's education philosophy
3. The applicant with sibling(s) who are currently studying in our kindergarten
4. The applicant with sibling(s) or parents who has graduated from our kindergarten
5. Living close to our kindergarten

Interviews Arrangement for non-Chinese speaking children

According to the Education Bureau, interpretation or translation services will be provided to non-Chinese speaking children during interviews. In order to facilitating the process of the interviews, relatives and friends, who can understand Chinese, are also welcome to attend the interviews. For enquiries, please contact us at 2635 9706 or tbcc@tbcas.edu.hk.

D. Announcement of Admission Results

We will notify parents of the K1 admission results by post or email.

E. Registration Arrangements

1. Successful applicants: Parents should complete the registration procedures for their child on the “Centralised Registration Dates” (6th -8th January, 2022) by submitting the original of the “2022/23 RC” or “Kindergarten Admission Permit” to our kindergarten and paying the registration fee.
2. Applicants on the waiting list: Our school will notify parents to register their children according to the specific date set by our school. Parents are required to submit the original of the “2022/23 RC” or “Kindergarten Admission Permit” to our kindergarten and pay the registration fee.
3. If parents fail to submit the valid documents for registration, our kindergarten may not be able to complete registration for their children. Hence, parents are required to submit application for the Registration Certificate to EDB within the specific period of time.
4. The registration fee for 2022/23 half day place is HK\$970, Should parents decide to attend another school after registration, please notify us in writing. Our kindergarten will return the “2022/23 RC” or the “Kindergarten Admission Permit”, but the **registration fee will not be refunded**. Upon returning the “2022/23 RC”, our kindergarten will no longer reserve the school place for the children.

Ways to contact us:

1. Call at 2635 9706
2. Visit our school: 2/F Greenfield Court, 9-11 Sha Tin Wai Road, Shatin, N.T.
3. Email us at tbcc@tbcas.edu.hk